



High View Primary Learning Centre
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Date: 13/07/2020 Email: highview@ecmtrust.co.uk

Dear Parents/Carers

As you are aware your child is able to come to school from September. Obviously school is, and will continue to be, a very different place from what the children are used to. Below is the organisation for your child:

Your child will be in a class size of 30 (maximum).

The adults in their classes are Miss Williams, Mrs McRoy, Miss Myers, Miss Smith, Miss Thomas and Mrs Lloyd.

The children will come to school down the **grass path to the left of the car park up to the monument and then on to the car park path** around the back of the school to the first fire door at **9.15-9.25am**. Your child will leave from the same doors **between 3.25-3.35pm**, using the **same route**. We have ensured that no cars will be moving during these times, and have cancelled all deliveries during these times too, to ensure your safety and the safety of all pupils. We will ensure staff are around during these times to support the movement of all. We ask that you follow the 2M distancing rules and the floor markings we have put in place. Please can we state that only **one** adult can accompany your child in dropping off and picking up to reduce the number of people on site. Please make sure you are within the specified time slots so as not to have too many people on site. Also can we ask that we have no gatherings at entrance gates or doors, and that you do not come into the school building unless you have contacted the office and made a pre-arranged appointment, which will be conducted safely. We are using the Newsome Avenue entrance only so as to monitor and manage the number on site.

Your child can either bring a packed lunch or school will provide a sandwich (we are hoping for a hot sandwich option from September) as we are using the hall for other purposes throughout the day. Their lunch box, coat and their water bottle are the **only things** your child should bring into school. Bikes and scooters will not be allowed on site until further notice.

Strict Guidelines for those displaying symptoms and those who test positive

All of the school community must follow strict hygiene and guidelines if any of us display symptoms. If a member of staff or child in a group displays symptoms, then that person will be immediately removed from the classroom and taken to an isolation room. All children in this group will be sent home immediately through the office, who will ring you. The person displaying symptoms will have a test as quickly as can be arranged. During this time no one in that learning group, either adults or

children, will be allowed back to school until we have the test results. During this time, that classroom/learning area will be deep cleaned. If the test result comes back negative, then the group can all come back. If the test result is positive then the group will be in quarantine for the next 14 days. School will keep in contact with you should this event take place. We need you to be aware that this may take place during this time, and we will explain the actions school will take and the impact it could have on yourselves should you be working.

Parking:

From September, the plan is to keep **Western Terrace closed**. This means that Newsome Ave will be busier than normal. If you are able to walk to school please do so. If you need to come in a car, please keep to the restricted time slots that your child has been given. We ask that you park legally and safely and please do not use the top of the school drive for drop offs

The car park will be **closed**, so there will be no access into or out of the car park from **8.15-9.30am** in the morning **and 2.45-3.45pm** in the afternoon.

School will continue to monitor the parking situation and make any changes as necessary.

Yours sincerely

T Smith

