



High View Primary Learning Centre
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Date: 13.07.2020 Email: highview@ecmtrust.co.uk

Dear Parents/Carers

As you are aware your child is able to come to school from September. Obviously, school is and will continue to be, a very different place from what the children are used to. Below is the organisation for your child:

Your child will be in a class size of 30 (maximum).

The adults in their classes are Mrs J Banks, Mrs Marshall, Mrs Chatwin, Miss Kidd, Miss Butterworth, Miss Naylor and Mrs Myers and will be using Mrs Banks' and Mrs Marshall's class rooms.

The children will come to school on the **main path and onto the Foundation Stage playground between 9.00-9.10am**. Please can we ask that you follow the 2M distancing rules and use the floor markers to support this should it get congested whilst dropping off and picking up. A member of staff will be on the door and will invite children and parents to come down the steps as appropriate. The children will be asked into the classroom and the parents will be asked to leave school along the bottom path leading to the temporary car park path we have marked. Please repeat this process when collecting your child at home time at **3.15-3.25pm**.

Please can we state that only **one** adult can accompany your child when dropping off and picking up to reduce the number of people on site. Please make sure you are within the stated time slots so as not to have too many people on site. Also can we ask that we have no gatherings at entrance gates or doors, and that you do not come into the school building unless you have contacted the office and made a pre-arranged appointment, which will be conducted safely. We are using the Newsome Avenue entrance only so as to monitor and manage the number on site. You will notice that we have created a path using the car park to make it easier to separate classes arriving and departing. We have ensured that no cars will be moving during these times, and have cancelled all deliveries during these times too, to ensure your safety and the safety of all pupils. Staff will be around to support the movement of all.

Your child can either bring a packed lunch or school will provide a sandwich (we are hoping to have a hot sandwich choice by September) as we are using the hall for other purposes throughout the day. A lunch box, coat and the water bottle are the **only things** your child should bring into school. No bikes or scooters will be allowed on school premises until further notice.

Strict Guidelines for those displaying symptoms and those who test positive

All of the school community must follow strict hygiene and guidelines if any of us display symptoms. If a member of staff or child in a group displays symptoms, then that person will be immediately removed from the classroom and taken to an isolation room. All children in this group will be sent home immediately through the office, who will ring you. The person displaying symptoms will have a test as quickly as can be arranged. During this time no one in that learning group, either adults or children, will be allowed back to school until we have the test results. During this time, that classroom/learning area will be deep cleaned. If the test result comes back negative, then the group can all come back. If the test result is positive then the group will be in quarantine for the next 14 days. School will keep in contact with you should this event take place. We need you to be aware that this may take place during this time, and we will explain the actions school will take and the impact it could have on yourselves should you be working.

Parking:

From September, the plan is to keep **Western Terrace closed**. This means that Newsome Ave will be busier than normal. If you are able to walk to school please do so. If you need to come in a car, please keep to the restricted time slots that your child has been given. We ask that you park legally and safely and please do not use the top of the school drive for drop offs

The car park will be **closed**, so there will be no access into or out of the car park from **8.15-9.30am** in the morning **and 2.45-3.45pm** in the afternoon.

School will continue to monitor the parking situation and make any changes as necessary.

Yours sincerely,

Miss Smith